

# Annex 1. Data Capture Forms BE

## BE1: Annual School Data Capture Form

BE-1

### 1. IDENTIFICATION AND BACKGROUND INFORMATION

#### 1(A) School Information

|  |              |
|--|--------------|
| School Code (EMIS)   |              |
| School Name  |              |
| Shift : 1- 1 Shift/ 2- 2Shift  |              |
| If 2 shift, Reasons  |              |
|  |              |
| Pre-School (1- Yes/2-No)   |              |
| Primary Level (1- Yes/2-No)  |              |
| Lower Secondary Level (1- Yes/2-No)  |              |
| Upper Secondary Level (1- Yes/2-No)  |              |
| Distance From Nearest School of Higher Level                                   | .....(Miles) |
| Distance From School to TEO Office   | .....(Miles) |
| School Cluster Name  |              |
| Head or Satellite School 1-Head, 2-Statellite                                  |              |
| If Post-Primary/Branch/Attach school then what is the name of the head school  |              |
| If Head school, have Post-Primary school or not 1-Yes/ 2- No                   |              |
| If Head school, have branch school or not 1-Yes/ 2- No                         |              |
| If Head school, have attach school or not 1- Yes/ 2-No                         |              |
| How many times was the school visited by inspectors during the previous years? |              |

#### 1(B) School Location

|                                       |  |              |  |
|---------------------------------------|--|--------------|--|
| Area of Location :1. Urban i 2. Rural |  | Township     |  |
| Street                                |  | Distinct     |  |
| Village/Ward                          |  | State/Region |  |
| Village Tract/ Town                   |  |              |  |

### 1(C) School History

| Type of School         | Self-Standby School | A-BEP S | B-BEP S | BEPF | P-BEP S | A-BEM S | B-BEM S | BEM S | A-BEHS | B-BEH S | BEHS |
|------------------------|---------------------|---------|---------|------|---------|---------|---------|-------|--------|---------|------|
| Date                   |                     |         |         |      |         |         |         |       |        |         |      |
| Official Letter Number |                     |         |         |      |         |         |         |       |        |         |      |

### 1(D) Landlord

|              |  |                  |  |
|--------------|--|------------------|--|
| Type of Land |  | Date of Approved |  |
|--------------|--|------------------|--|

1. Ancestral Land 2. Grant 3. Lana(39) 4. Form(7) 5. Forest Land 6. Other

### 1(E) School Area and Current Usage Status

| Type                 | Area (Square Feet) |
|----------------------|--------------------|
| Land Owned By School |                    |
| Playground           |                    |
| Area of Building     |                    |

Eg. School area is 2.5 area, so express square feet by multiply in (43560)

2.5x 43560 =108900 square feet

### 1(F) Structure of Building

| Structure Type | No. of Buildings | No. of Rooms | Need of Maintain (Yes/No) | No. of buildings need to Maintain |
|----------------|------------------|--------------|---------------------------|-----------------------------------|
| Concrete       |                  |              |                           |                                   |
| Brick(Wood)    |                  |              |                           |                                   |
| Brick(Iron)    |                  |              |                           |                                   |
| Wooden         |                  |              |                           |                                   |
| Bamboo/Poles   |                  |              |                           |                                   |
| Other          |                  |              |                           |                                   |
| Total          |                  |              |                           |                                   |

### 1(G) Classrooms in Use

| Level of School | No. of Classrooms        |            |            |            |
|-----------------|--------------------------|------------|------------|------------|
|                 | Less than (18 x 20) feet | 18x20 feet | 20x24 feet | 24x30 feet |
| Pre-Primary     |                          |            |            |            |
| KG              |                          |            |            |            |
| Primary         |                          |            |            |            |

|                             |  |  |  |  |
|-----------------------------|--|--|--|--|
| Lower Secondary             |  |  |  |  |
| Upper Secondary             |  |  |  |  |
| Number of Classrooms in Use |  |  |  |  |

|  |              |  |
|--|--------------|--|
| Particulars                            | No. of Rooms | No. of Classroom (To get with Partition) |
| No of Rooms (can be used by Partition) |              |  |

### 1(H) Class

| Classes  | Pre-school | KG | G1 | G 2 | G 3 | G 4 | G 5 | G 6 | G 7 | G 8 | G 9 | G 10 | G 11 | G 12 | Total |
|--|------------|----|----|-----|-----|-----|-----|-----|-----|-----|-----|------|------|------|-------|
| No of Classes                                      |            |    |    |     |     |     |     |     |     |     |     |      |      |      |       |
| No of Classes those are met with standard criteria |            |    |    |     |     |     |     |     |     |     |     |      |      |      |       |

### 1(I) Furniture

| Particulars                        | Number       |              |                    | Remark |
|------------------------------------|--------------|--------------|--------------------|--------|
|                                    | Total Number | No of Damage | No of Requirements |        |
| Students' Desk (Single)            |              |              |                    |        |
| Students' Chair(Single)            |              |              |                    |        |
| Students' Armchair (Set)           |              |              |                    |        |
| Students' Desk (Benches) 3 persons |              |              |                    |        |
| Students' Chair(Benches) 3 persons |              |              |                    |        |
| Students' Desk (Benches) 4 persons |              |              |                    |        |
| Students' Chair(Benches) 4 persons |              |              |                    |        |
| Students' Benches (Set) 3 Persons  |              |              |                    |        |
| Students' Benches (Set) 4 Persons  |              |              |                    |        |
| Teachers' Tables                   |              |              |                    |        |
| Teachers' Chairs                   |              |              |                    |        |
| Black Board                        |              |              |                    |        |
| White Board                        |              |              |                    |        |
| Cupboard (Wood)                    |              |              |                    |        |
| Cupboard (Iron)                    |              |              |                    |        |
| Iron Box                           |              |              |                    |        |

### 1(J) Separate Rooms

|  |  |             |
|--|--|-------------|
|  |  | No of rooms |
|--|--|-------------|

| Separate Rooms for       | If have, No of rooms | (Condition) |      |     |
|--------------------------|----------------------|-------------|------|-----|
|                          |                      | Good        | Fair | Bad |
| School Principle Office  |                      |             |      |     |
| School Office            |                      |             |      |     |
| Teachers Common Room     |                      |             |      |     |
| Computer Room            |                      |             |      |     |
| Multimedia Rooms         |                      |             |      |     |
| Science Laboratory Rooms |                      |             |      |     |
| Library                  |                      |             |      |     |
| language lab             |                      |             |      |     |
| Assembly Hall            |                      |             |      |     |
| Common Hall              |                      |             |      |     |
| Home Economic            |                      |             |      |     |
| Stadium                  |                      |             |      |     |

### 1(K) Others (1- Yes, 2- No)

|  |  |   |           |  |
|--|--|---|-----------|--|
| Exterior Fencing   |  | School Residence                        | Principle |  |
| Flagpole   |  | Staff Residence                         |           |  |
| Notice Board   |  | Do you have Sufficient Staff Residence? |           |  |
| Seller's Area/ Food Preparation Area (inside School Grounds) |  | How many number of staffs can live?     |           |  |
| Garden   |  |   |           |  |
| Do you have facilitated for disabled person?                 |  |   |           |  |

### 1(L) Boarders

|                                |  |
|--------------------------------|--|
| Boarder Students (1- Yes/2-No) |  |
|--------------------------------|--|

If Yes, Number of Students in current academic year

| Academic Year | Primary |   |   | Lower Secondary |   |   | Upper Secondary |   |   | Total |   |   |
|---------------|---------|---|---|-----------------|---|---|-----------------|---|---|-------|---|---|
|               | M       | F | T | M               | F | T | M               | F | T | M     | F | T |
|               |         |   |   |                 |   |   |                 |   |   |       |   |   |

## 2. Textbooks and Uniforms

|   |  |
|---|--|
| Do you have sufficient student uniforms (1- Yes/2-No) |  |
|---|--|

|  |  |
|--|--|
| If not how many uniforms do you require? |  |
|--|--|

|  |  |
|--|--|
| Do you have sufficient Student textbooks (1- Yes/2-No) |  |
|--|--|

### Number of Student Textbooks Required

|                 | G 1 | G 2 | G 3 | G 4 | G 5 | G 6 | G 7 | G 8 | G 9 | G 10 | G 11 | G 12 |
|-----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|------|------|
| No of Textbooks |     |     |     |     |     |     |     |     |     |      |      |      |

|  |  |
|--|--|
| Do you have sufficient teacher guide books (1- Yes/2-No) |  |
|--|--|

### Number of Teacher Guide Books Required

|                   | KG | G 1 | G 2 | G 3 | G 4 | G 5 | G 6 | G 7 | G 8 | G 9 | G 10 | G 11 | G 12 |
|-------------------|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|------|------|
| No of Guide Books |    |     |     |     |     |     |     |     |     |     |      |      |      |

## 3. Sanitation and Health

### 3(A) Health

|  |  |   |       |
|--|--|---|-------|
| Does the school operate a school feeding program?  |  | If yes, how many times feeding in previous year |       |
| Does the school have a pupil trained in first aid? |  | If yes, how many pupils trained in first aid    |       |
| Does the school have a first aid kit?              |  | Distance from school to the nearest clinic      | Miles |
| Does the school teach life skill and health?       |  |   |       |

### 3(B) Garbage Collection System

|                 |  |                         |  |
|-----------------|--|-------------------------|--|
| Number of Trash |  | Garbage Collection Type |  |
|-----------------|--|-------------------------|--|

1. Use Y.C.DC 2. Landfill 3. Burning 4. Other

### 3(C) Sanitation

|  |  |
|--|--|
| Washing Place (1- Yes/2-No)                                |  |
| Do the students practice proper hand washing (1- Yes/2-No) |  |

| Type of Toilets | Pupils |   |       | Teachers/Staff |   |       | Public | Total |
|-----------------|--------|---|-------|----------------|---|-------|--------|-------|
|                 | M      | F | Mixed | M              | F | Mixed |        |       |

|   |  |  | (M&F) |  |  | (M&F) |  |  |
|---|--|--|-------|--|--|-------|--|--|
| Flush toilet connected to sewage system |  |  |       |  |  |       |  |  |
| Flush toilet connected to septic tank   |  |  |       |  |  |       |  |  |
| Ventilated improved pit latrine         |  |  |       |  |  |       |  |  |
| Pour flush toilet with water seal       |  |  |       |  |  |       |  |  |
| Pit latrine, remove to stream or river  |  |  |       |  |  |       |  |  |
| Covered pit latrine with foot step lid  |  |  |       |  |  |       |  |  |
| Open pit latrine                        |  |  |       |  |  |       |  |  |
| If not sufficient, number of toilets?   |  |  |       |  |  |       |  |  |

**Remark:** this should not include boy's urinals.

#### 4. Utilities

|                                       |  |   |  |
|---------------------------------------|--|---|--|
| Is enough drinking water?             |  |   |  |
| 4.1 Is drinking water treated?        |  | Is electricity available throughout the year? (1- Yes/2-No) |  |
| 4.2 What is the main source of water? |  | 4.3 What is the main source of electricity?                 |  |

4.1 Not treated = 1, Boiling = 2, Straining = 3, Boiling and straining = 4, Iodine = 5, Filtration (any type) = 6, ,Osmosis (any type) = 7

4.2 Public tap = 1, Public water system piped into facility ground = 2, Protected well/spring = 3, Unprotected well/spring = 4, Pool/pond/lake/dam/stagnant water = 5, River/stream/canal = 6, Rainwater collection/tank = 7, Rainwater/Runoff water=8,Bottled water = 9, Tanker/truck = 10, Other = 11

4.3 Government grid = 1, Border country grid = 2, Hydro power (family) = 3, Hydro power (public) = 4, Fossil fuel, based generator(family) = 5, , Fossil fuel, based generator(public) = 6,Solar system (family) = 7, Solar system (public) = 8,Wind(family) =9, Wind(public)=10, Battery system = 11, No electricity = 12, No use = 13, Other =14

## 5. ICT

|  | Administrators |         | Students                                 |  |
|--|----------------|---------|--|--|
|  | Use            | Not use | Use                                      | Not use  |
| Computer (Desktop)                       |                |         |  |  |
| Computer (Laptop)                        |                |         |  |  |
| Printer (Blank & White)                  |                |         |  |  |
| Printer (Color)                          |                |         |  |  |
| Copier (Eg. Rasio, Juplo)                |                |         |  |  |
| Photocopier                              |                |         |  |  |
| Copier                                   |                |         |  |  |
| Scanner                                  |                |         |  |  |
| Typewriter                               |                |         |  |  |
| Camera                                   |                |         |  |  |
| Fax                                      |                |         |  |  |
| Projector                                |                |         |  |  |
| Type of Internet Access<br>(1-Yes/2- No) |                | Type    |  | 1. Mobile Internet, 2 ADSL,<br>3.Fiber Optic, 4.Skynet, 5. Other |
| Multimedia                               |                |         | 1. 1platform, 2. 2platform, 3. 3platform |  |
| Using Multimedia or not                  |                |         | 1.Yes/ 2. No                             |  |

  

|  |  |              |
|--|--|--------------|
| Does the school well maintain documentation? |  | 1.Yes/ 2. No |
|--|--|--------------|

## 6. Parent Teacher Association (PTA) and Board of Trustee (BoT)

|   |  |                                |   |   |   |
|---|--|--------------------------------|---|---|---|
|   |  | Number of Members<br>Last Year |   |   | Number of<br>Meetings<br>conducted Last<br>year |
|   |  | M                              | F | T |   |
| Does the school have a PTA? (1-Yes/2- No) |  | PTA                            |   |   |   |
| Does the school have a BoT? (1-Yes/2- No) |  | BOT                            |   |   |   |

## 7. School Income and Expenditure

|  |  |
|--|--|
| Is the school budget plan displayed on the wall? |  |
|--|--|

|  |  |
|--|--|
| Is the school grant poster displayed on the wall?                  |  |
| Does the school have a bank account?                               |  |
| If the school has a bank account please specify the bank name      |  |
| If the school has a bank account please specify the account number |  |

|  |   |   |   |
|--|---|---|---|
|  | M | F | T |
| How many members in the school grants committee?       |   |   |   |
| Number of meetings held by the school grants committee |   |   |   |

### Number of students supported through stipend

| Level           | Government |   |   | Expend Program<br>(eg. World Bank) |   |   | Others |   |   | Total |   |   |
|-----------------|------------|---|---|------------------------------------|---|---|--------|---|---|-------|---|---|
|                 | M          | F | T | M                                  | F | T | M      | F | T | M     | F | T |
| Primary         |            |   |   |                                    |   |   |        |   |   |       |   |   |
| Lower Secondary |            |   |   |                                    |   |   |        |   |   |       |   |   |
| Upper Secondary |            |   |   |                                    |   |   |        |   |   |       |   |   |
| Total           |            |   |   |                                    |   |   |        |   |   |       |   |   |

| Number of students supported through scholarship | Lower Secondary |   |   | Upper Secondary |   |   |
|--|-----------------|---|---|-----------------|---|---|
|  | M               | F | T | M               | F | T |
|  |                 |   |   |                 |   |   |

### 8. Funding from Organization

|                           |                 |        |                   |
|---------------------------|-----------------|--------|-------------------|
| Funding from Organization |                 |        | 1.Yes 2. No       |
| Title                     | Date of Started | Amount | Organization Name |
|                           |                 |        |                   |
|                           |                 |        |                   |
|                           |                 |        |                   |



## BE2. Teaching and Non-Teaching Staff

|             |  |                    |  |
|-------------|--|--------------------|--|
| School Name |  | School Code (EMIS) |  |
| Month       |  | Year               |  |

### 1. School Principal Information

|  |  |   |  |
|--|--|---|--|
| Name   |  | Other Name                                  |  |
| Employee ID                                      |  | NRC Number                                  |  |
| Attended Administrative Training<br>(1-Yes/2-No) |  | Mobile Phone Number                         |  |
| Office Phone Number                              |  | Fax   |  |
| Email  |  | Teaching hour/week                          |  |
| Substituted School Principal(1-Yes/2- No)        |  | If Yes,<br>substitute School Principal Name |  |

### 2. Government Teaching Staff and Administrative Staff

| Sr.<br>No | Position   | Sanction | Appointed |   |   | Number of staff who are<br>responsibility for teaching |   |   |
|-----------|--|----------|-----------|---|---|--|---|---|
|           |  |          | M         | F | T | M  | F | T |
| 1         | Head Master (High School Level)                    |          |           |   |   |  |   |   |
| 2         | Head Master (Middle School Level)                  |          |           |   |   |  |   |   |
| 3         | High School Level Teacher                          |          |           |   |   |  |   |   |
| 4         | High School Level Teacher (Physical)               |          |           |   |   |  |   |   |
| 5         | Middle School Level Teacher                        |          |           |   |   |  |   |   |
| 6         | Middle School Level Teacher (PGDMA)                |          |           |   |   |  |   |   |
| 7         | Middle School Level Teacher (Physical)             |          |           |   |   |  |   |   |
| 8         | Middle School Level Teacher (Pre)                  |          |           |   |   |  |   |   |
| 9         | Middle School Level Teacher (Attach Primary Level) |          |           |   |   |  |   |   |
| 10        | Head Master (Primary School Level)                 |          |           |   |   |  |   |   |
| 11        | Primary School Level Teacher                       |          |           |   |   |  |   |   |
| 12        | Primary School Level Teacher (Daily wages)         |          |           |   |   |  |   |   |
| 13        | Clerk (2)/ Senior Clerk                            |          |           |   |   |  |   |   |
| 14        | /Assistant Science Laboratory (3) Profession Level |          |           |   |   |  |   |   |
| 15        | Clerk (1)/ Junior Clerk                            |          |           |   |   |  |   |   |

| Sr. No | Position                        | Sanction | Appointed |   |   | Number of staff who are responsibility for teaching |   |   |
|--------|---------------------------------|----------|-----------|---|---|---|---|---|
|        |                                 |          | M         | F | T | M   | F | T |
| 16     | Assistant person for duplicator |          |           |   |   |   |   |   |
| 17     | Machinist                       |          |           |   |   |   |   |   |
| 18     | staff (Science Room)            |          |           |   |   |   |   |   |
| 19     | Gardener                        |          |           |   |   |   |   |   |
| 20     | Office assistant                |          |           |   |   |   |   |   |
| 21     | Clearer                         |          |           |   |   |   |   |   |
| 22     | Security guard                  |          |           |   |   |   |   |   |
| 23     | General worker                  |          |           |   |   |   |   |   |
| 24     | Community volunteers            |          |           |   |   |   |   |   |
| 25     | Community hiring teachers       |          |           |   |   |   |   |   |
| Total  |                                 |          |           |   |   |   |   |   |

### 3. Non-Teaching Staff

| SN | Name | NRC Number | Gender | Position in School | Current Salary | Payroll Status |
|----|------|------------|--------|--------------------|----------------|----------------|
| 1  |      |            |        |                    |                |                |
| 2  |      |            |        |                    |                |                |
| 3  |      |            |        |                    |                |                |
| 4  |      |            |        |                    |                |                |
| 5  |      |            |        |                    |                |                |
| 6  |      |            |        |                    |                |                |
| 7  |      |            |        |                    |                |                |
| 8  |      |            |        |                    |                |                |
| 9  |      |            |        |                    |                |                |

Position in School: Defined in HR module

Payroll Status: Defined in HR module

Gender: 1=Male, 2=Female

#### 4. Individual Teachers

| SN | Name | NRC Number | Position in School | Payroll Status | Current Salary | Teaching Period per Week | Level Teaching | Subject 1 | Subject 2 | Subject 3 | Multi Subject | Shift | Grades Taught | Multigrade |
|----|------|------------|--------------------|----------------|----------------|--------------------------|----------------|-----------|-----------|-----------|---------------|-------|---------------|------------|
| 1  |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |
| 2  |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |
| 3  |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |
| 4  |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |
| 5  |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |
| 6  |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |
| 7  |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |
| 8  |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |
| 9  |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |
| 10 |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |
| 11 |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |
| 12 |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |
| 13 |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |
| 14 |      |            |                    |                |                |                          |                |           |           |           |               |       |               |            |

Position in School: Defined by HR module

Payroll Status: Defined by HR module

Level Teaching: 1=KG and Pre-Primary, 2=Primary, 3=Lower Secondary, 4=Upper Secondary

Subject: 1=Myanmar, 2=English, 3=Mathematic, 4=Physics, 5=Chemistry, 6=Biology, 7=Geography, 8=History, 9=Economic, 10=General Science, 11=Social Science, 12=Life Skill, 13=Ethics, 14=Home Economy and Technology, 15=Music and Arts, 16=Agriculture, 17=Sports, 18=ICT, 19=Laboratory

Shift: 1 = first shift or 1 shift schools, 2=second shift, 3=both shifts

Multigrade: 1=single grade, 2=multigrade

Grades Taught: Write Grade Number(s) and separate with a comma.

ESCO

[illegible]

[illegible]

## 2. Lower Secondary Students By Grade

[illegible]

| Age Year | Grade 8    |   |   |                    |   |   |                    |   |   |                     |   |   | Grade 9    |   |   |                    |   |   |                    |   |   |                     |   |   |
|----------|------------|---|---|--------------------|---|---|--------------------|---|---|---------------------|---|---|------------|---|---|--------------------|---|---|--------------------|---|---|---------------------|---|---|
|          | New Pupils |   |   | Repeating (1 Year) |   |   | Repeating (2 Year) |   |   | Repeating (3 Year+) |   |   | New Pupils |   |   | Repeating (1 Year) |   |   | Repeating (2 Year) |   |   | Repeating (3 Year+) |   |   |
|          | M          | F | T | M                  | F | T | M                  | F | T | M                   | F | T | M          | F | T | M                  | F | T | M                  | F | T | M                   | F | T |
| 11       |            |   |   |                    |   |   |                    |   |   |                     |   |   |            |   |   |                    |   |   |                    |   |   |                     |   |   |
| 12       |            |   |   |                    |   |   |                    |   |   |                     |   |   |            |   |   |                    |   |   |                    |   |   |                     |   |   |
| 13       |            |   |   |                    |   |   |                    |   |   |                     |   |   |            |   |   |                    |   |   |                    |   |   |                     |   |   |
| 14       |            |   |   |                    |   |   |                    |   |   |                     |   |   |            |   |   |                    |   |   |                    |   |   |                     |   |   |
| 15       |            |   |   |                    |   |   |                    |   |   |                     |   |   |            |   |   |                    |   |   |                    |   |   |                     |   |   |
| 16       |            |   |   |                    |   |   |                    |   |   |                     |   |   |            |   |   |                    |   |   |                    |   |   |                     |   |   |
| 17       |            |   |   |                    |   |   |                    |   |   |                     |   |   |            |   |   |                    |   |   |                    |   |   |                     |   |   |
| 18+      |            |   |   |                    |   |   |                    |   |   |                     |   |   |            |   |   |                    |   |   |                    |   |   |                     |   |   |
| Total    |            |   |   |                    |   |   |                    |   |   |                     |   |   |            |   |   |                    |   |   |                    |   |   |                     |   |   |

| Age Year | Total (Lower Secondary) |   |   |                    |   |   |                    |   |   |                     |   |   |
|----------|-------------------------|---|---|--------------------|---|---|--------------------|---|---|---------------------|---|---|
|          | New Pupils              |   |   | Repeating (1 Year) |   |   | Repeating (2 Year) |   |   | Repeating (3 Year+) |   |   |
|          | M                       | F | T | M                  | F | T | M                  | F | T | M                   | F | T |
| 11       |                         |   |   |                    |   |   |                    |   |   |                     |   |   |
| 12       |                         |   |   |                    |   |   |                    |   |   |                     |   |   |
| 13       |                         |   |   |                    |   |   |                    |   |   |                     |   |   |
| 14       |                         |   |   |                    |   |   |                    |   |   |                     |   |   |
| 15       |                         |   |   |                    |   |   |                    |   |   |                     |   |   |
| 16       |                         |   |   |                    |   |   |                    |   |   |                     |   |   |
| 17       |                         |   |   |                    |   |   |                    |   |   |                     |   |   |
| 18+      |                         |   |   |                    |   |   |                    |   |   |                     |   |   |
| Total    |                         |   |   |                    |   |   |                    |   |   |                     |   |   |

### 3. Upper Secondary Students By Grade

| Age Year | Grade 10   |   |   |                       |   |   |                       |   |   |                        |   |   | Grade 11   |   |   |                       |   |   |                       |   |   |                        |   |   |
|----------|------------|---|---|-----------------------|---|---|-----------------------|---|---|------------------------|---|---|------------|---|---|-----------------------|---|---|-----------------------|---|---|------------------------|---|---|
|          | New Pupils |   |   | Repeating<br>(1 Year) |   |   | Repeating<br>(2 Year) |   |   | Repeating<br>(3 Year+) |   |   | New Pupils |   |   | Repeating<br>(1 Year) |   |   | Repeating<br>(2 Year) |   |   | Repeating<br>(3 Year+) |   |   |
|          | M          | F | T | M                     | F | T | M                     | F | T | M                      | F | T | M          | F | T | M                     | F | T | M                     | F | T | M                      | F | T |
| 13       |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |
| 14       |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |
| goo15    |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |
| 16       |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |
| 17       |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |
| 18+      |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |
| Total    |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |

| Age Year | Grade 10   |   |   |                       |   |   |                       |   |   |                        |   |   | Grade 11   |   |   |                       |   |   |                       |   |   |                        |   |   |
|----------|------------|---|---|-----------------------|---|---|-----------------------|---|---|------------------------|---|---|------------|---|---|-----------------------|---|---|-----------------------|---|---|------------------------|---|---|
|          | New Pupils |   |   | Repeating<br>(1 Year) |   |   | Repeating<br>(2 Year) |   |   | Repeating<br>(3 Year+) |   |   | New Pupils |   |   | Repeating<br>(1 Year) |   |   | Repeating<br>(2 Year) |   |   | Repeating<br>(3 Year+) |   |   |
|          | M          | F | T | M                     | F | T | M                     | F | T | M                      | F | T | M          | F | T | M                     | F | T | M                     | F | T | M                      | F | T |
| 13       |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |
| 14       |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |
| goo15    |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |
| 16       |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |
| 17       |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |
| 18+      |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |
| Total    |            |   |   |                       |   |   |                       |   |   |                        |   |   |            |   |   |                       |   |   |                       |   |   |                        |   |   |

4. Disable Students (count each pupil only once)

[illegible]

## 5. Students by Religion

[illegible]

## 6. Students by Nationality

[illegible]



|             |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|-------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Chinese     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Indian      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Bangladeshi |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Thai        |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Lao         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Total       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

## 7. Students by Races

| Races         | Pre-School |   |   | KG |   |   | Primary(Not Included KG) |   |   | Lower Secondary |   |   | Upper Secondary |   |   |
|---------------|------------|---|---|----|---|---|--------------------------|---|---|-----------------|---|---|-----------------|---|---|
|               | M          | F | T | M  | F | T | M                        | F | T | M               | F | T | M               | F | T |
| Kachin        |            |   |   |    |   |   |                          |   |   |                 |   |   |                 |   |   |
| Kayah         |            |   |   |    |   |   |                          |   |   |                 |   |   |                 |   |   |
| Kayin         |            |   |   |    |   |   |                          |   |   |                 |   |   |                 |   |   |
| Chin          |            |   |   |    |   |   |                          |   |   |                 |   |   |                 |   |   |
| Mon           |            |   |   |    |   |   |                          |   |   |                 |   |   |                 |   |   |
| Burma         |            |   |   |    |   |   |                          |   |   |                 |   |   |                 |   |   |
| Rakhine       |            |   |   |    |   |   |                          |   |   |                 |   |   |                 |   |   |
| Shan          |            |   |   |    |   |   |                          |   |   |                 |   |   |                 |   |   |
| Rest of Races |            |   |   |    |   |   |                          |   |   |                 |   |   |                 |   |   |
| Other         |            |   |   |    |   |   |                          |   |   |                 |   |   |                 |   |   |
| Total         |            |   |   |    |   |   |                          |   |   |                 |   |   |                 |   |   |

## 8. Dropouts by Grade in the Previous School Year

| Reasons            | Primary |   |   | Lower Secondary |   |   | Upper Secondary |   |   | Total |   |   |
|--------------------|---------|---|---|-----------------|---|---|-----------------|---|---|-------|---|---|
|                    | M       | F | T | M               | F | T | M               | F | T | M     | F | T |
| Financial          |         |   |   |                 |   |   |                 |   |   |       |   |   |
| Social             |         |   |   |                 |   |   |                 |   |   |       |   |   |
| Health             |         |   |   |                 |   |   |                 |   |   |       |   |   |
| Difficult of Study |         |   |   |                 |   |   |                 |   |   |       |   |   |
| Death              |         |   |   |                 |   |   |                 |   |   |       |   |   |
| Other              |         |   |   |                 |   |   |                 |   |   |       |   |   |
| Total              |         |   |   |                 |   |   |                 |   |   |       |   |   |

Remark: Social (Pregnancy, Marriage, Expulsion)

Prepared By MOE and U

## BE4: Monthly Attendance Form

## 1. Attendance Summary (Monthly)

|             |  |                       |  |
|-------------|--|-----------------------|--|
| School Name |  | School EMIS Code (ID) |  |
| Month       |  | Year                  |  |

[illegible]

## BE5: Term Critical Absence Form

### 2. Critical Absence Summary

|             |  |                      |  |
|-------------|--|----------------------|--|
| School Name |  | School EMIS Code(ID) |  |
| Month       |  | Year                 |  |

| Grade    | Number of pupils absent for 5 to 10 days |   |   | Number of pupils absent for 10 or more days |   |   |
|----------|--|---|---|---|---|---|
|          | M  | F | T | M   | F | T |
| KG       |  |   |   |   |   |   |
| Grade 1  |  |   |   |   |   |   |
| Grade 2  |  |   |   |   |   |   |
| Grade 3  |  |   |   |   |   |   |
| Grade 4  |  |   |   |   |   |   |
| Grade 5  |  |   |   |   |   |   |
| Grade 6  |  |   |   |   |   |   |
| Grade 7  |  |   |   |   |   |   |
| Grade 8  |  |   |   |   |   |   |
| Grade 9  |  |   |   |   |   |   |
| Grade 10 |  |   |   |   |   |   |
| Grade 11 |  |   |   |   |   |   |
| Grade 12 |  |   |   |   |   |   |
| Total    |  |   |   |   |   |   |



## 2(A) Grade 5

[illegible]

## 2(B) Grade 9

[illegible]

Prepared by

## BE6: Basic Education Individual Student Exam Module

### 1.1.2. Overview

The basic education exams unit stores information on individual students and their examination results for basic education subjects. There are three core subjects (maths, English, Myanmar) and 5 optional subjects (physics, chemistry, biology, geography, history, economics, Myanmar Literature). Each student must sit the core subjects.

The Basic Education student exam module should be developed for Basic Education on a subset of data required for the HE/TVET modules (as per student tracking).

Presently the module is only for grade 12 exams however the module should be flexible enough to be expanded in the future. Additional subjects should be able to be added as required.

### 1.1.3. Basic Education Individual Student Exam Module Tables

Table 1. BEE1: Student Data (Subset of HE/TVET student data)

| Field           | type          | Description if required  |
|-----------------|---------------|--|
| Student ID      | ID            | Unique student number for their academic career. This number is generated as [Township number of the school in which the student attends + serial number + year + R (if repeater)] |
| Student Picture | Picture File  | Picture of the student   |
| First name      |               | First name of the student  |
| Surname         |               | Surname name of the student  |
| Gender          |               | Gender (male or female)  |
| NRC No.         |               | Unique NRC Number of the student   |
| Nationality     | Selected Text | Nationality of the student   |
| Race            |               | Race of the student  |
| Religion        |               | Religion of the student  |
| Date of Birth   | Date          | Date of birth of the student   |

Table 2. BEE2: Relations contact Details

| Field        | type    | Description if required                      |
|--------------|---------|--|
| First name   | Text    | The first name of the parent                 |
| Surname      | Text    | The surname of the parent                    |
| Gender       | Boolean | Whether the student is male or female        |
| NRC No.      | Number  | The NRC number of the parent                 |
| Relationship | Text    | Relationship to the student (mother, father) |

Table 3. BEE3: Student Exam Registration

| Field | type | Description if required |
|-------|------|-------------------------|
|-------|------|-------------------------|



|                  |         |  |
|------------------|---------|--|
| Student ID       | ID      | Unique student number for their academic career      |
| School EMIS Code | ID      | Unique school EMIS code at which the student studied |
| Repeater         | Boolean | Whether the student is repeating or not              |
| Registration No  | Number  | The registration number of the student               |
| Row ID           | Number  | The row number of the student.                       |
| Year             | Date    | Year of the exam                                     |

Table 4. BEE4: BasicExam\_Subject

| Field              | type       | Description if required                               |
|--------------------|------------|---|
| Subject ID         | Subject ID | The ID of the subject studied                         |
| Subject Name       | Text       | The name of the subject                               |
| CompulsoryOptional | Boolean    | Defines whether the subject is compulsory or optional |

Table 5. BEE5: BasicExam\_ResultsbySubject

| Field      | type       | Description if required               |
|------------|------------|---------------------------------------|
| Subject ID | Subject ID | The ID of the subject studied         |
| Grade ID   | Grade ID   | The ID of the grade year (default 11) |
| Result     | Number     | The percentage result out of 100      |